


**No. 9-2/2016-FE**  
**Government of India**  
**Ministry of Environment, Forest & Climate Change**  
**Indira Paryavaran Bhawan,**  
**6<sup>th</sup> Floor 'Jal', Jor Bagh Road,**  
**New Delhi - 110003**  
**21<sup>st</sup> May, 2018**

CIRCULAR

Subject: - Draft Recruitment Rules for the post of Assistant Director (Official Language),  
Group 'A', Gazetted in Indira Gandhi National Forest Academy (IGNFA).

As per Department of Personnel and Training O.M. No. AB-14017/61/2008-Estt. (RR) dated 13<sup>th</sup> October, 2015 the draft Recruitment Rules (RRs) for the the post of Assistant Director (Official Language), Group 'A', Gazetted in IGNFA under the Ministry of Environment, Forest & Climate Change are being uploaded on the website of this Ministry for comments from the stakeholders:

2. All the stakeholders are, therefore, requested to go through the aforementioned Recruitment Rules and submit their comments in this regard, if any, to the undersigned within a period of thirty days from the date of issue of this circular for further consideration and finalisation of the aforementioned Recruitment Rules.
3. This issues with the approval of Joint Secretary (IT)

  
(S.K. PARIDA)  
Under Secretary (FE)  
Tel. No. 24695322  
e-mail - sk.parida@nic.in

To

All the stakeholders

Copy to the Consultant (IT) along with copies of the aforementioned draft RRs with the request that the same may be uploaded to the website of the Ministry.

**[TO BE PUBLISHED IN THE GAZETTE OF INDIA PART II, SECTION 3, SUB-SECTION (i)]**

Government of India  
Ministry of Environment, Forest and Climate Change

**Notification**

New Delhi, dated the            2018

G.S.R.....- In exercise of the powers conferred by the proviso to Article 309 of the Constitution and in supersession of the Indira Gandhi National Forest Academy (Hindi Training Officer) Recruitment Rules, 1991 in so far as they relate to the post of Training Hindi Officer except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of the recruitment to the Group 'A' posts (Ministerial and Non-Ministerial) in the Ministry of Environment, Forest and Climate Change, Indira Gandhi National Forest Academy, namely:-

1. Short title and commencement- (1) These rules may be called the Ministry of Environment, Forest and Climate Change, Indira Gandhi National Forest Academy, Dehradun Assistant Director (Official Language) Recruitment Rules 2018.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. Number of posts, classification and level in the pay matrix. - The number of posts, their classification and level in the pay matrix attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

3. Method of recruitment, age limit, qualifications, etc.- The method of recruitment, age limit, qualifications and other matters relating thereto shall be as specified in columns (5) to (13) of the said Schedule.

4. Disqualification. - No person, -

(a) who has entered into or contracted a marriage with a person having a spouse living;  
or

(b) who, having a spouse living, has entered into or contracted a marriage with any  
person,

shall be eligible for appointment to the said posts:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. Power to relax. - Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules in respect of any class or category of persons.

6. Saving. - Nothing in these rules shall affect reservation relaxation of age limit and other concession required to be provided for the Scheduled Caste, the Scheduled Tribes, ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

### Schedule

Name of the post.	Number of post.	Classification.	Level in Pay Matrix.	Whether selection post or non-selection post.
(1)	(2)	(3)	(4)	(5)
Assistant Director (Official Language)	* 01 (2018) (Subject to variation dependent on workload).	General Central Service, Non-Ministerial, Group 'A', Gazetted	Level 10 in Pay Matrix. (Rs.56100-177500)	Not applicable.

Age limit for direct recruits.	Educational and other qualifications required for direct recruits.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any.	Method of recruitment, whether by direct recruitment or by promotion or by deputation / absorption and percentage of vacancies to be filled by various methods.
(6)	(7)	(8)	(9)	(10)
Not applicable	Not applicable	Not applicable	1 year for promotees.	By promotion failing which by deputation (Including Short Term Contract).

In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made.	If a Department Promotion Committee exists, what is its composition.	Circumstances in which Union Public Service Commission is to be consulted in making recruitments.
(11)	(12)	(13)
<p><b>Promotion:</b> Junior Hindi Translators in Level 6 in Pay Matrix (Rs. 35400-112400) with eight years' regular service in the grade and have successfully completed the training of two weeks in translation related work from the Institute prescribed by the Administrative Ministry or Department.</p> <p>Note 1: Where Juniors who have completed their qualifying or eligibility service are being considered for promotion, their senior's would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.</p>	<p>Composition of Departmental Promotion Committee for Group 'A' for considering for promotion, consisting of:</p> <ol style="list-style-type: none"> <li>1. Director, Indira Gandhi National Forest Academy, Dehradun - Chairman</li> <li>2. Additional Director, Indira Gandhi National Forest Academy, Dehradun - Member</li> <li>3. Professor / Additional Professor (senior-most on station), Indira Gandhi National Forest Academy, Dehradun - Member</li> <li>4. Under Secretary (FE), Ministry of Environment, Forests &amp; Climate Change - Member</li> </ol>	<p>Consultation with Union Public Service Commission is necessary.</p>

Note 2: For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1<sup>st</sup> January, 2006 or the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the Pay Commission.

**Deputation (Including Short Term Contract):**

Officers of the Central or State Governments or UT Administrations or Public Sector Undertaking or Universities or Recognised Research Institutions or Semi Government or Autonomous Bodies or Statutory Organizations:

- (A) (I) holding analogous post on regular basis in the parent cadre or Department; or
  - (II) with two years' service in the Grade rendered after appointment thereto on a regular basis in the posts in Level 8 in Pay Matrix (Rs.47600-151100) or equivalent in the parent cadre or Department; or
  - (III) with three years' service in the Grade rendered after appointment thereto on a regular basis in the posts in Level 7 in Pay Matrix (Rs.44900-142400) or equivalent in the parent cadre or Department; or
  - (IV) with eight years' service in the Grade rendered after appointment thereto on a regular basis in the posts in Level 6 in Pay Matrix (Rs.34400-112400) or equivalent in the parent cadre or Department; and
- (B) Possessing the following educational qualifications and experience: -

**Essential:**

(I) Master's degree of a recognised University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level; or

Master's degree of a recognised University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level; or

Master's degree of a recognised University in any

subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of examination at the degree level; or

Master's degree of a recognised University in any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject or as a medium of an examination at the degree level; or

Master's degree of a recognised University in any subject other than Hindi or English, with Hindi and English as compulsory or elective subjects or either of the two as a medium of examination and the other as a compulsory or elective subject at the degree level; and

(II) Three years' experience of using or applying terminology (Terminological Work) in Hindi and translation work from English to Hindi or vice versa, preferably of technical or scientific literature under Central or State Governments or Autonomous Body or Statutory Organizations or Public Sector Undertaking or Universities or recognized Research or Educational Institutions; or

Three years' experience of teaching in Hindi and English or Research in Hindi or English under Central or State Governments or Autonomous Body or Statutory Organizations or Public Sector Undertaking or Universities or recognized Research or Educational Institutions.

**Desirable:**

Studied one of the languages other than Hindi included in the 8<sup>th</sup> Schedule of the Constitution at 10<sup>th</sup> Level from a recognised Board.

**Note:** The departmental Hindi Translator in the Level 6 in Pay Matrix (Rs. 35400-112400) /-, (Pre revised- PB-2, Grade Pay of Rs. 4200/-) with 8 years' regular service in the grade possessing experience and qualification as prescribed, shall also be considered along with outsiders and in case he/she is selected for appointment to the post, the post shall be deemed to have been filled by promotion.

Note 1: The Departmental officers in the feeder grade who are in direct line of promotion will not

be eligible for consideration for appointment on deputation. Similarly, deputationist shall not be eligible for appointment by promotion.

(Period of deputation Including Short Term Contract including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinary not exceed three years. The maximum age limit for appointment by deputation Including Short Term Contract shall be not exceeding 56 years as on the closing date of receipt of applications.)

[File No. 9-2/2016-FE]

(S.K. PARIDA)  
Under Secretary to the Government of India